

## IN-PROCESSING ORIENTATION PROGRAM

Dear Employees:

This is to inform you that USFK Reg. 614-2 signed 11 January 2007 requires ALL NEW Ration Control Card holders, including Retired Military employees, must attend orientation and training session held at 1<sup>st</sup> Replacement Center building 4034 (SOFA ID office) at USAG Yongsan. The training session is held every Thursday and Friday unless a US holiday or in some cases Korean holidays. To make sure they are conducting the training session you can call DSN 725-6067. You must sign in by 0800 hours. The two day training schedule is listed below: \*\*\*\*\* MANDATORY FOR PERMANENT RATION CONTROL CARD \*\*\*\*\*

### **Thursday – Morning**

0800 - 0820 Non Combatant Evacuation operations (J37-NEO)  
0820 - 0840 DECA Commissary (DECA)  
0840 - 0900 AAFES (AAFES)  
0900 - 0920 USO (USO)  
0920 - 0940 American Red Cross (ARC)  
0940 - 0950 Break  
0950 - 1010 Children & Youth Services, On/Off Post Child Care/ DODDS (IMCOM-K MWR)  
1010 - 1030 Ethics & Standards/SOFA (SJA/Legal Office)  
1030 - 1050 International Marriage (Command Chaplain)  
1050 - 1110 Fire Safety (Fire Marshall)  
1110 - 1130 TriCARE  
1130 - 1250 Lunch

### **Thursday – Afternoon**

1310 - 1340 ACS/Obtaining Visa/SOFA Stamp (IMCOM-K)  
1340 - 1410 Ration Control/Black Marketing (PMO/CID)  
1410 - 1420 Break  
1420 - 1450 MWR (IMCOM-K)  
1450 - 1510 Alcohol and Substance Abuse Program (IMCOM-K HR-ASAP)  
1510 - 1525 Chaplain Welcome Brief (USAG-Y Chaplain)  
1525 - 1535 Break  
1535 - 1555 Installation Access (PMO)  
1555 - 1615 Education Center (IMCOM-K HR-ACES)  
1615 - UTC Transport Soldiers to Barracks/DFAC

### **Friday – Morning**

0800 - 1200 Korean cultural Awareness/KATUSA Program  
1200 - 1250 Lunch

### **Friday – Afternoon**

1300 - 1500 Cultural Tour  
1500 - UTC Ration & Access Control (Families)  
1500 - UTC Transport Soldiers to Barracks/DFAC/MSD Handoff

If you have questions about the In-Processing Orientation Program, Point-of-contact is Floyd Sandoval, Logistical Support Specialist, [info.pfec@ctcd.edu](mailto:info.pfec@ctcd.edu), DSN 723-4961.

Best wishes,

Floyd E. Sandoval  
Logistical Support Specialist