

## **MULTIPLE VEHICLE DECALS**

### **Dear Employees:**

This is to inform you what should be done if you need a second SOFA plated vehicle with base access.

1. Provide a copy (front & back) of your SOFA ID and Korean Driver's License. Identify your tile and rank. Provide your social security number, DEROS date, home address and phone number.
2. Provide a copy of the current Vehicle Registration, Insurance Policy and Safety Inspection Report for the second vehicle you wish to be SOFA plated.
3. If the second driver of the POV is a US citizen provide a copy (front & back) of their dependent ID and Korean Driver's license. Also include Date of Entry into Korea and a copy of their Passport picture page.
4. If the second driver of the POV is a Korean citizen provide a copy (front & back) of their dependent ID, Korean ID and Korean Driver's license.
5. Provide justification for needing another SOFA Plated POV. Try to state clearly and concisely exactly why it is imperative that you receive approval for a second SOFA plated vehicle.
6. If this is a renewal, a copy of your first application is required.

Finally, complete the following form using Adobe Acrobat Reader, print and fax. If you have Adobe Acrobat Professional you can complete the form, save and Email it without needing to print or fax. A memorandum for the Commander will be completed by the Logistical Support Specialist later. After the paper work is submitted it usually takes about three or four weeks to process.

Send the form and a copy of your first application if required to Floyd E. Sandoval, Logistical Support Specialist, [info.pfec@ctcd.edu](mailto:info.pfec@ctcd.edu), DSN 722-3814, Fax 722-3009. Please call if you have any questions regarding the above requirements.

Best wishes,

Floyd E. Sandoval  
Logistical Support Specialist

AREA: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_

Employee's Name: \_\_\_\_\_  
last first middle

Work Location Job Title \* 8

\* Korean Driver's License Social Security # Office Phone (Korean) Home Phone

Employee's Korean Address: \_\_\_\_\_

Employee's US Address: \_\_\_\_\_

Model Motor Number Place of Registration License Plate #

Body Type Vehicle Color \*\* ate of ROK Inspection

Name of Insurance Company Policy Number Expiration Date

**Justification for Second SOFA Plated POV** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Driver of Second POV**

Name: \_\_\_\_\_  
last first middle Citizenship

Korean Home Address: \_\_\_\_\_

Relationship Korean Home Phone \*KID # \*Korean Driver's License

Social Security # \*\*\* US Passport # Port Of Entry Date of Entry

- \* send a copy (front and back) of the KID & Driver's License. The numbers MUST be readable!
- \*\* fax, scan or email both front and back of the Vehicle Registration to Logistical Support.
- \*\*\* send a copy of the "picture page" of the passport (date MUST be readable)